



## EXHIBITION GUIDELINES The Sigel Family Gallery

The Sigel Family Gallery is available to members of the Falmouth Art Center to exhibit or curate an exhibition. A prospective exhibitor must submit a completed *Exhibition Proposal* the Falmouth Art Center.

A non-member who wishes to exhibit art in the gallery or sponsor a group show must join the Falmouth Art Center by paying the annual membership fee in addition to the rental fee.

All applicable fees for the exhibition must be paid in full prior to the installation of the exhibit. Members may rent no more often than once every three years.

All artworks are to be for sale.

The commission split for sales of artwork is 70% to the artist and 30% to the FAC.

**Exhibits** run from the first day of the month to the last day of the month.

All work is to be hung and/or installed by the exhibitor. Artwork is to be received and installed on the first day of the month and removed no later than the last day of the month. It is recommended that the exhibiting artist(s) visit the gallery prior to filing an application to obtain a clear vision of the space available for exhibition.

No alterations to the gallery space will be allowed without prior approval.

If art work is other than 2-dimensional to be hung on the walls, the artist must provide special installation equipment.

The Falmouth Art Center will publicize exhibits in the Sigel Gallery on its website, in its e-newsletter, in the Falmouth Enterprise, and in other online locations where it regularly promotes its exhibitions. Exhibitors are responsible for flyers for the exhibit, post cards, or press releases if so desired.

All exhibits must include an artist statement and/or curator's statement for group shows.

**Receptions** for the Sigel Family Gallery will be held at the same time as the Art Center's monthly receptions held on Fridays from 5:00 pm – 7:00 pm. Exhibitors are to provide their own refreshments. Wine and beer are permitted.

The exhibitor is responsible for cleaning up immediately after the reception concludes.

### **Fees for exhibiting in the Sigel Gallery:**

January & February \$125  
March - May \$150

June - September \$250  
October - November \$175

December is reserved for "small works" and will be for members only.



## Exhibition Agreement

I have read the Exhibition Guidelines, and I agree to the terms for exhibiting in the Sigel Family Gallery at the Falmouth Art Center.

With the submission of art, the exhibitor also acknowledges the following:

- The Falmouth Art Center assumes permission for photographing and reproducing entries unless otherwise stated.
- Neither the Falmouth Art Center nor anyone connected to it may be held responsible for loss or damage to works submitted from any cause whatsoever.
- The Falmouth Art Center reserves the right to reject any submission for exhibition for any reason.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email address: \_\_\_\_\_

Best telephone: \_\_\_\_\_